



कार्यालय प्रधान मुख्य आयकर आयुक्त, आन्ध्र प्रदेश व तेलंगाना, हैदराबाद
Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,
दसवीं तल, आयकर शिखर / 10TH Floor, Income Tax Towers,
ए.सी. गार्ड्स, हैदराबाद / AC Guards, Hyderabad – 500 004.
टेलि.नं./Tel. No. 040 – 23425474, फैक्स /Fax 040-23241427
email Id: hyderabad.dcit.hq.admin@incometax.gov.in

F.No.Pr.CCIT/AP&TS/Estt/iGOT/2023-24

Date:20.06.2023

To
All the Heads of Departments/Offices,
Andhra Pradesh & Telangana.

Sir/Madam,

Subject: Completion of courses by all the Government employees on iGOT platform-reg.
Ref : DDIT, TCB, HRD, New Delhi's letter in F.No. HRD/TCB/620/3/2019- 20/2047 dated
15.06.2023

Kindly refer to the above.

2. Vide the above referred letter, HRD, CBDT, New Delhi has informed that all the officers and officials of the Income Tax Department to onboard the iGOT platform(<https://igotkarmayogi.gov.in>). If any of the officer/official have not onboarded on iGOT platform, it is requested to kindly do so by simply registering themselves on iGOT website for the first time. The users who have already registered can set their password through Forgot password utility or they can simply login with OTP only.

3. In this regard, I am directed to request all the officers/officials to participate in the following three courses on priority as per the aforementioned OM issued by DOPT and CBC.

- Code of Conduct for Government Employees**
- Prevention of Sexual Harassment of Women at the Workplace**
- Introduction to Emerging Technologies**

4. In this connection, all the officers/officials are requested to complete the courses and HODs/Offices are requested to forward the course completion certificates along with the details of the officers/officials in the prescribed format below by email to hyderabad.dcit.hq.admin@incometax.gov.in immediately in the prescribed format below, so as to enable this office to submit Compliance Report to the Board by **21.06.2023**.

S.No	Name of Officer/Official	Employee Id	Office in which working	Course(s) enrolled in

भवदीय/Yours faithfully,


(थंबा महेंद्र/THAMBA MAHENDRA)

(आयकर उप आयुक्त) मुख्या)(.प्रशा)

Dy. Commissioner of Income Tax

(Hqrs)(Admn.),

कार्या.प्रमुआआ, आन्ध्र प्रदेश व तेलंगाना, हैदराबाद
O/o. Pr.CCIT, AP&TS, Hyderabad.

संलग्न करना/Encl: यथोपरि As above

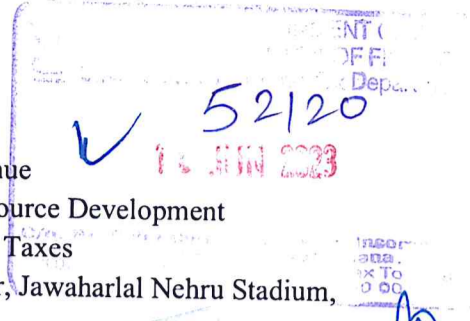
25/6/23



भारत सरकार
Government of India
वित्त मंत्रालय/ राजस्व विभाग
Ministry of Finance/ Department of Revenue

मानव संसाधन विकास निदेशालय/ Directorate of Human Resource Development
केन्द्रीय प्रत्यक्ष कर बोर्ड/ Central Board of Direct Taxes

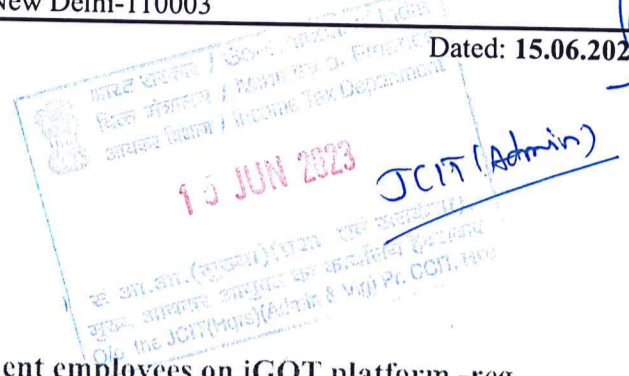
गेट न०१, द्वितीय तल, जवाहर लाल नेहरू स्टेडियम /Gate No.-1, 2nd Floor, Jawaharlal Nehru Stadium,
नई दिल्ली-११०००३/ New Delhi-110003



F.No. HRD/TCB/620/3/2019-20/2047

Dated: 15.06.2023

To
All the Pr.CCsIT/ Pr. DGsIT/ CCsIT/ DGsIT



Sir,
Subject: Completion of courses by all the government employees on iGOT platform -reg.

Ref: a) letters dated 25.07.2022 and 14.03.2023 issued by Directorate of HRD.

b) OM dated 17.03.2023 issued vide F.No. T-28/7/2021-iGOT by DoPT and OM dated 23.01.2023 & 01.06.2023 issued by Capacity Building Commission.

Please refer to the above.

2. In this regard, it is to inform that all the officers and officials of Income Tax Department have already been onboarded on iGOT platform (<https://igotkarmayogi.gov.in>). The users will have to only set their password through Forgot password utility or they can simply login with OTP only. Snapshot of the Login page of the iGOT website is given below:

DC (Admin)



कर्मयोगी भारत
— लोकहितं मम करणीयम् —

Login with password Login with OTP

Email

Password Forgot Password?

Don't have an account yet? Register here

(Login with password interface)



कर्मयोगी भारत
— लोकहितं मम करणीयम् —

Login with password Login with OTP

Email/Phone number

Don't have an account yet? Register here

(Login with OTP interface)

2

Smt. Chaitanya

After clicking on Forgot Password, the following page will appear and users can set their password through emails by clicking on reset button.



कर्मयोगी भारत
— लोकहितं मम करणीयम् —

Forgot Your Password?

Enter your registered email address and we will send you a link to reset your password.

Email

Reset

Did you remember your password? [Sign In](#)

3. Additionally, I am directed to inform that all the officers/ officials of the department have been amongst the most active on the iGOT platform. So far 46,892 users from our department have been onboarded on the iGOT platform. However, number of completed courses is currently only 3,523. Out of the 46,892 total users onboarded, only 1098 have enrolled in at least one course. In this regard, I am directed to request you to encourage the active participation of the users onboarded and direct all the officers/ officials to complete the following three courses on priority as per the aforementioned OM issued by DOPT and CBC.

- Code of Conduct for Government Employees
- Prevention of Sexual Harassment of Women at the Workplace
- Introduction to Emerging Technologies

Further, all the officers/officials may also be directed to explore and enroll in other courses also which are continuously being uploaded on the iGOT platform.

4. Further, it is informed that the users may also access iGOT platform through app (iGOT Karmayogi) which is available for both Android and iOS users.

5. It is further requested that compliance report in this regard may be submitted to this Directorate by 22.06.2023 in the following format:

S.No.	Name of Officer/ Official	Employee Id	Course(s) enrolled in

6. This is issued with the approval of the Pr.DGIT, Directorate of HRD.

(Kapil Kumar Singh)
Dy. Director of Income Tax
TCB, HRD, New Delhi

DO No. CEO/Karmayogi/2023/ 0106-01

Dear Sir,

As you must be aware Mission Karmayogi (National Programme for Civil Services Capacity Building (NPCSCB) has been launched by the Government of India with the vision to lay down the foundations for the Indian civil servants' capacity building and it aims to enhance governance that can help drive the agenda of effective and efficient public service delivery.

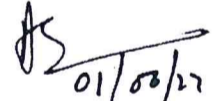
2. Implementing the competency-based training programs is to be done through the iGOT-Karmayogi online digital training platform, managed by Karmayogi Bharat, DOPT. The platform offers anytime anywhere learning for all government officials to enhance their capacity development. As of today, the platform provides 435+ courses, with more than 5 lakh learners who are benefiting from the courses relating to various competencies and skills.

3. Officers of CBDT-Income Tax have been amongst the most active on the iGOT platform. So far 46,892 users from CBDT, Income Tax have been onboarded on the iGOT platform. However, number of completed courses is currently only 3,523. Out of the 46,892 total users onboarded, only 1098 have enrolled in at least one course. Thus, if the department directs all the registered users to enroll in courses, the overall performance of CBDT on the platform will improve.

4. I look forward to your active support for increasing the engagement of CBDT, Income Tax on the iGOT Karmayogi platform. The concerned nodal official from CBDT can reach out to my colleague Ms. Nidhi (email id: nidhiyp.kb@karmayogi.in , Phone no.:8708254985) for any further support.

With regards

Yours sincerely,



(Abhishek Singh)

Dr. Sadhna Shanker
Principal Director General of Income Tax (HRD)
Department of Income Tax
Central Board of Direct Taxes

LEVEL 2 COURSE: IN-PERSON**FOR DIRECT TRAINING IN IIPA/DEPARTMENT/TRAINING INSTITUTE**

The course is targeted towards capacity building in emerging technologies for department officials. **The department is requested to nominate officials in batches of 40 to undertake following courses:**


Course detail: Level 2 Training of officials on Emerging technologies

- a. Duration: 2 days
- b. Pre-requisite: Completion of relevant level 1 course of Emerging Technologies on iGOT
- c. Venue: Within department or department's training institute in partnership with WITP
- d. Certification: Level 2 certificate by CBC and WITP

In case you need any support or have any questions, please feel free to reach out to Mr. Himansu Pandey (+918610109540) or Mr. Paramveer Singh (+919971616402).

With regards,

Yours sincerely,



(Hemang Jani)

To

Secretaries of all Ministries / Departments of Govt. of India



हेमांग जानी

सचिव

Hemang Jani

Secretary

Phone : 011-23701107

E-mail : hemang.jani@gov.in



सत्यमेव जयते

भारत सरकार

क्षमता विकास आयोग

22वां तल, जवाहर व्यापार भवन

टॉलस्टॉय मार्ग, नई दिल्ली-110001

Government Of India

Capacity Building Commission

2nd Floor, Jawahar Vyapar Bhawan

Tolstoy Marg, New Delhi-110001

Office of Secretary
E-Office No. 137271/23
Date ... 2/21/2023

23rd January, 2023

D.O. No. 63/02/2023-CBC

Dear Ma'am/Sir,

Happy Republic Day!

Governments around the world are building capacity of their functionaries to keep up with the complexities of public administration. One of these key complexities is on how to leverage the opportunities and mitigate challenges of emerging technologies.

2. The adoption of technology can help accelerate government efforts in modernizing the civil service and its service delivery. In recent example the JAM trinity (Jan Dhan Yojana, Aadhaar and Mobile number) has shown that technology can be powerful tool for government service delivery. For Civil servants the knowledge of key emerging technologies, and how to leverage them for governance, can allow many such transformational initiatives. The course on Emerging Technologies by Capacity Building Commission (CBC) has been designed to address the same. CBC has partnered with Wadhvani Institute of Technology Policy (WITP) and Indian Institute of Public Administration (IIPA) to deliver the course at various levels.

Level	Duration	Delivery
Level 1 – Online course on Emerging Technologies: (Opportunities and challenges for governance)	2.5 Hours	Self-paced Online (iGOT)
Level 2 – Phygital course Two days physical course at IIPA/in-department	2 Days	Physical

PROGRAM DELIVERY:

- The level one is currently available on iGOT platform (igotkarmayogi.gov.in/). CBC recommends departments to ensure all employees complete the relevant course in next two month.

...2/-



सूचना

का अधिकार

2. The 2-days level 2 program is delivered in two channels:

- a. **In IIPA, New Delhi:** If department wants to nominate up to 10 participants.
- b. **In Department or its associated Training institute by WITP:** if department has more than 30 participants.

ASK FROM DEPARTMENT:

1. Nominate SPOC with whom program team can co-ordinate
2. Nominate participants for the level 2 courses (Group A and B officials)
 - a. If participants are less than 10, program will be delivered in IIPA
 - b. For 10-30 participants, batch would be merged with other departments
 - c. For more than 30 participants, the program can be hosted in department or its training institute
3. Please share nomination over email to himansu.pandey@nic.in

ADDITIONAL DETAILS**LEARNING OUTCOMES**

The course is designed with vision to help civil servants continuously adapt to newer technologies and utilize the same for policy development. The key objectives of the program are:

- Increase awareness about Emerging technologies among civil servants.
- Enhance capacity of ministry personnel to identify emerging tech in design and implementation of citizen services.
- Provide support to the government training institutes for curriculum development on emerging technologies.
- Build capacity of civil servants to identify, incubate and deploy innovative solutions.
- Facilitate sharing of best practices from across the globe for designing and procuring products and services.

LEVEL 1 - iGOT COURSE

The level One is currently available on iGOT platform (igotkarmayogi.gov.in/). CBC recommends departments and training institutes **ensure all employees complete the course in next one month.** The guide on how to access the course on iGOT is attached for further reference.

- a. Duration: 2.5 hours
- b. Pre-requisite: None
- c. Platform: iGOT (officials would require @GOV or @NIC ID)
- d. Certification: Automatic certificate by iGOT on completion

...3/-

File No. T-28/7/2021-iGOT
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training
(Training Division)

Block-IV, 3rd Floor, Old JNU Campus
Old JNU Campus, New Delhi-110067
Dated: the 17th March, 2023

Office Memorandum

Subject: Completion of courses on 'Prevention of Sexual Harassment of Women at Workplace' and 'Code of Conduct for Government Employees' by all the government employees- reg.

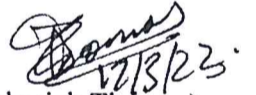
The undersigned is directed to say that the National Programme for Civil Services Capacity Building (NPCSCB) - "Mission Karmayogi" has been launched by the Government to promote role-based capacity building of civil servants, by offering a wide range of learning resources on the iGOT Karmayogi platform to enhance the knowledge, skills, and attitudes of officials and thus facilitate building their career trajectory.

2. The iGOT Karmayogi platform has over 3.6 lakh users from various Government Departments and 350+ competency-based courses have been published so far, covering a wide range of competencies. The courses are accessible on the web-site as well as through mobile applications available for both the android and iOS platforms.

3. The consumption of these courses by officers of all Ministries/Departments have demonstrated beneficial effects on the overall efficiency and quality of functioning in Ministries/Departments as per assessments made by the Capacity Building Commission (CBC).

4 Two of the most popular courses available on iGOT Karmayogi platform are- '**Prevention of Sexual Harassment of Women at Workplace**' and '**Code of Conduct for Government Employees**'. These courses are important for all the government employees.

5. All the Ministries/Departments are therefore, requested to direct all the officers/officials under them to complete the above mentioned two courses within the month of March 2023. This will help in making the Civil Service more competent, confident and purposeful.



(Zachariah Thomas)

Under Secretary to the Government of India
zachariahthomas.edu@nic.in

To,

All the Secretaries of the Ministries/Department of Government of India

Copy to -

The CEO, Karmayogi Bharat for information.